

Travel Approval Form

Department: STOP

Event Name: National Interdiction Conference

Location: Oklahoma City, OK

Event Dates: 08/16/2026-08/21/2026

Purpose: Required Continuing Education/Certification
 Job Training
 Other: _____

Name of Attendees:

1 Investigator

Court Decision:
This section to be completed by County Judge's Office



3-23-2026

Required Documents Checklist:

**** Same-Day Travel - Commissioners Court Approval is not required ****

Overnight Travel

- Travel Approval Form
- Registration Information or Confirmation
- Itinerary, Agenda, or Breakdown
- Hotel Information, Confirmation, or Hotel Reservation Request Form

For Out of State Travel, please also include:

- Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.**
- Narrative as to why the Out of State Travel is necessary**

Signature of Elected Official/Department Head:





STOP THE OFFENDER PROGRAM SPECIAL CRIMES UNIT

**Commissioner's Court Meeting
Agenda Item Request – Out of State Travel Authorization
Desert Snow National Interdiction Conference – Oklahoma
STOP Special Crimes Unit
March 23, 2026**

This request is for investigators with the STOP Special Crimes Unit to attend the Desert Snow National Interdiction Conference in Oklahoma. This conference provides specialized training focused on criminal interdiction techniques, roadside investigations, drug trafficking indicators, and current trends in criminal activity encountered during traffic enforcement and interdiction operations. Not only is this an amazing training opportunity, but several of the investigators with STOP Special Crimes Unit are Task Force Officers (TFO's) with the Department of Homeland Security, this year the group that STOP SCU is partnered with is being recognized at the Conference for its accomplishments in 2025. These accomplishments include but are not limited to the investigations that STOP SCU investigators conducted in Johnson County, Texas.

This training is directly related to the investigator's duties, which include criminal interdiction, narcotics investigations, and proactive enforcement efforts along major travel corridors. The conference provides advanced instruction from nationally recognized interdiction experts and offers training that is not currently available within Texas.

Attendance at this conference will not result in additional travel costs typically associated with out-of-state travel. The investigator will drive a county-issued vehicle and use a county fuel card; therefore, there will be **no airfare or rental car expenses**. The only anticipated costs are the conference registration fee, hotel accommodation, and standard per diem meals, which are consistent with normal in-state travel expenses.

The training offered at the Desert Snow National Interdiction Conference is highly relevant to the investigator's responsibilities and will enhance the STOP Special Crimes Unit ability to identify and interdict criminal activity, including narcotics trafficking and other organized criminal activity, within Johnson County.

A handwritten signature in blue ink, appearing to read "L. Sparks", is written over a light blue horizontal line.

Larry Sparks
Commander
STOP Special Crimes Unit

Cynthia Hamm

From: Micah Short
Sent: Thursday, March 12, 2026 2:59 PM
To: CCAgenda
Subject: Travel Approval Request - National Interdiction Conference
Attachments: Travel Approval Form.pdf; Registration.pdf; Hotel.pdf

Follow Up Flag: Follow up
Flag Status: Completed

Categories: Travel

Please see the attached Out of State Travel Request. Requesting placement on 3/23 CC.
This is the first time I have done out of state travel please let me know if I overlooked something.
Thank you for your help.


COST BREAKDOWN

Hotel	\$1,407.48
Class	\$490.00
Per Diem	\$409.50
	\$2,306.98

Micah Short

Office Manager | STOP Special Crimes Unit

 P.O. Box 676 | Cleburne, TX 76033

 817.202.4010 ext. 3700

 mshort@johnsoncountytexas.org

Micah Short

From: Desert Snow <DesertSnow@regfox.com>
Sent: Thursday, March 5, 2026 7:53 AM
To: Micah Short
Subject: Registration Confirmation To Desert Snow

CAUTION: This email originated from outside of the Johnson County email system. Use care when opening links or attachments. Report suspicious emails.

Registration Confirmation To Desert Snow

Important: Your registration is pending until your payment has been received in full. When it has been received, you'll receive a new email confirmation. Please see instructions below to send in your payment.

Thank you for your registration(s). Your confirmation details are attached and if applicable, you will receive an invoice from us in the near future.

If you need any further assistance, please send us an email: nic@desertsnow.com

Here is our W-9 for your records: [CLICK HERE](#)

[CLICK HERE](#) to visit our conference website

[CLICK HERE](#) to visit our conference registration page

Confirmation 2026NTNLNTRDC3QP001Y

Registrant Options	Conference Attendee	\$490.00
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Standard Registrant Cost: \$490.00
There is no additional charge for registrants to attend the awards banquet dinner held on Wednesday, August 19, 2026. Those who register and pay on or before January 20, 2026 will receive a \$25 discount per attendee (early bird rate). Those who register after the close of business on July 17, 2026 will be charged an additional \$100 late fee. Those who register 5 or more attendees at one time and make their payment prior to the close of business on

July 17, 2026 will receive a group discount of \$25 per attendee.

Attendee's Name



Attendee's Rank / Title (Example: Deputy, Trooper, Mr., Mrs., etc...)

Investigator

Attendee's Agency / Organization

STOP Special Crimes Unit

Attendee's State or Country

TX

Attendee's Email



Will This Person Attend The Awards Banquet Dinner? (This Meal Is Provided At No Cost To The Attendee And Each Plate Will Include Both Beef & Chicken)

Yes

Attendee's Shirt Size

XL

If Needed, Use This Text Field To Provide Us With Any Additional Information Or Special Instructions

Billing contact: Micah Short /
mshort@johnsoncountytexas.org / 817-202-4010

Pertaining To
This Registrant,
Billing, Or Your
Overall
Registration
Needs

Registrant ID 01KJZ4BB2Z56YAX5DMC

[Add to Apple Wallet](#)

Billing Information

Name Micah Short

Address PO Box 676
Cleburne, TX 76033 US

Payment Method

Payment Instructions

Email mshort@johnsoncountytexas.org

Phone +18172024010

Date Mar 5 2026

Registrants (x1) \$490.00

Total \$490.00

[View Receipt](#)

This message is sent from Desert Snow.

Reference:

2026 NATIONAL INTERDICTION CONFERENCE

OKLAHOMA

August 16-21, 2026

CITY

Topics :

Criminal Interdiction of
Passenger & Commercial
Motor Vehicles

Advanced Vehicle
Concealments

Roadside Interview
Techniques

Hotel / Motel
Interdiction

Human Trafficking

Recent Case Studies &
Analysis

Utilization of Canines

Officer Survival

Case Law & Legal
Updates

Bus & Airport
Interdiction

and Much More!

*Topics subject to change



HOSTED BY:

THE OKLAHOMA BUREAU OF NARCOTICS & THE OKLAHOMA HIGHWAY PATROL

TO REGISTER :



<https://nationalinterdictionconference.com/register>

GENERAL INFO :



<https://nationalinterdictionconference.com/>

HOTEL INFO :



<https://nationalinterdictionconference.com/hotel>



TRAVEL HOTEL RESERVATION REQUEST

(EMAIL TO PURCHASING at pur@johnsoncountytexas.org)

DATE: 03/05/2026

DEPARTMENT: STOP

PERSON SENDING REQUEST: Micah Short EXT: 3700

Person (s) Name Attending:

1.	[REDACTED]
2.	
3.	
4.	
5.	
6.	

*If LEOSE Funds are being used to pay for the room upon check out, please check LEOSE FUNDS below:

LEOSE FUNDS

Function Attending: National Interdiction Conference

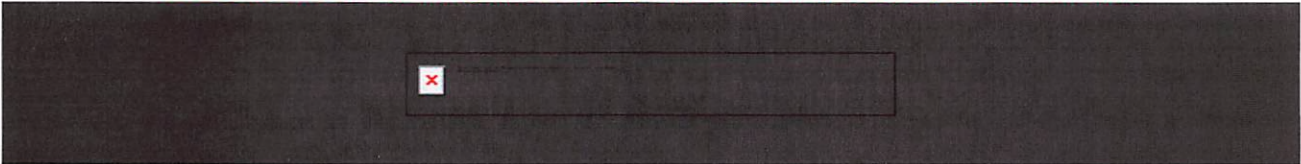
Hotel Name: Omni Oklahoma City Hotel
Hotel Address: 100 Oklahoma City Blvd.
City: Oklahoma City State: OK Zip: 73109
Hotel Phone# 405-438-6500
Special Requirements: https://bookings.omnihotels.com/event/oklahoma-city/2026-national-interdict
Conference Hotel Block Code:
Conference/Training Website: nationalinterdictionconference.com
How many rooms needed: 1
Date of Check In: 8/15/20 Date of Check Out: 8/21/20

NOTE: When the Purchasing Department reserves the hotel room, payment will be processed and paid for on the travel credit card. ALL Travel PO's MUST be in place prior to travel. The hotel receipt will need to be receipted on your PO upon return. If the traveler does not obtain a hotel receipt upon check out, it's the travelers responsibility to call the hotel and obtain a copy for receipting.


Micah Short

From: Omni Hotels & Resorts <reply@em.omnihotels.com>
Sent: Thursday, March 5, 2026 8:35 AM
To: Purchasing
Subject: Your Reservation Confirmation for Omni Oklahoma City Hotel

**CAUTION: This email originated from outside of the Johnson County email system.
Use care when opening links or attachments. Report suspicious emails.**



Omni Oklahoma City Hotel

 100 Oklahoma City Blvd, Oklahoma City OK 73109

 Phone: 405-438-6500

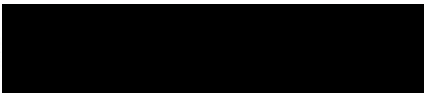
 [Driving Directions To Hotel](#) ►

Your Reservation

Status: **Confirmed** | Confirmation # **40063955432**

VIEW/MODIFY RESERVATION

 CHECK IN:	 CHECK OUT:
08/15/2026 (after 4:00 PM)	08/21/2026 (before 11:00 AM)


Welcome 

We are pleased to inform you that the following reservation has been confirmed but not linked to a Select Guest member account. [Join now](#) or [log in](#) to add this to your account.

Thank you for booking with Omni Hotels & Resorts. As part of our *Say Goodnight to Hunger* initiative, we will make a donation to a local Feeding America network food bank with every direct booking.

OMNI HOTELS & RESORTS
reservations@omnihotels.com

Reservation Summary

GUEST	 411 Marti Dr Cleburne TX 76033 US 76033
OCCUPANTS	1 Adults, 0 Children

YOUR STAY

6 Nights, 1 room(s)

ROOM 1

Deluxe Room - 1 King

RATE

2026 National Interdiction Conference (N

Cancel by 12PM on 08/12/26 to avoid \$234.58 penalty.

Deposit of 0.00 is due by 08/15/26

SUB-TOTAL

Nights (6 Nights) : \$1,194.00 USD

ADDITIONAL ITEMS

Taxes (room only): \$213.48 USD

GRAND TOTAL

\$1,407.48 USD

MC *****1849

Deposit of 0.00 is due by 08/15/26

CANCELLATION POLICY: Cancel by 12PM on 08/12/26 to avoid \$234.58 penalty.

Additional charges may apply. Please read full terms and conditions & reservation FAQs.

Changes to your reservation:

We understand that plans change and we are here to help. If the dates of your trip or the length of your stay happen to change, please note that this may result in a rate modification.